



## MADERA COUNTY DEPARTMENT OF ANIMAL SERVICES

205 Tozer St., Madera, CA 93638

Tel: (559) 675-7891 Monday-Friday 8:00am-5:00pm

Email: [animalcontrol@maderacounty.com](mailto:animalcontrol@maderacounty.com)

### DOG KENNEL REQUIRMENTS FOR PERMIT ISSUANCE

The Madera County Department of Animal Services has experienced many problems with dog kennels being placed in closed proximity to residential properties, to assure that all kennels are clean, sanitary, in good condition, and maintained in such conditions, so as not to present a nuisance to the adjoining neighbors or the public nor any unsanitary environment for the dog's well-being, and pursuant to Madera County Code of Ordinance, Title 6, Chapter 6.04, Section 6.04.290 and Section 6.04.310, the following conditions must be met prior to the issuance of a kennel permit from the Department of Animal Services:

#### **6.04.290 – Kennel License – Required.**

Every person owning or operating a commercial kennel or place where five or more individual dogs, cats or other small, domesticated animals are kept for breeding, boarding, training, or other commercial purposes shall obtain a kennel license. The amount of the licensing fee shall be set as provided in Section 6.04.050 of this chapter and shall be paid at the same time and under the same conditions as other fees specified in this chapter. The kennel license shall not be issued unless each dog is vaccinated for rabies as specified in this chapter.

(Ord. No. 479E, § 1, 6-21-16; Ord. No. 708, § 1, 7-9-24).

#### **6.04.310 – Kennel License – Issuance.**

The animal services department shall issue a kennel license upon compliance with such standards as the animal services department shall prescribe.

(Ord. No. 479E, § 1, 6-21-16).

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**A. Shelter requirements.** No person shall keep, use or maintain a dog outdoors on any premises unless the dog is either provided with full access to an enclosed building, or if not provided with such access, is always provided with access to a doghouse or similar shelter. Said doghouse or shelter shall:

- (1) Have a weatherproof top, bottom and sides, and an opening on no more than one side that allows a dog to remain dry and provides adequate shade during daylight hours to allow a dog to protect itself in order to prevent overheating or discomfort to the dog.
- (2) Have a floor that is level and dry.
- (3) Be composed of material that protects the dog from injury, and is free from cracks, depressions and rough areas where insects, parasites and other pests might be established and maintained.
- (4) Be of adequate size to allow the dog to stand erect with the dog's head up, to turn around easily, and to sit and lie down in a comfortable and normal position.
- (5) Have sufficient clean bedding material or other means of protection from weather when the weather is colder than what a dog of that breed and condition will comfortably tolerate and that will allow the dog to retain body heat. Bedding material shall be kept clean and dry.
- (6) Contain a suitable means for the prompt elimination of excess liquid.
- (7) Be structurally sound and maintained in good repair to protect the dog from injury.
- (8) Be constructed and maintained so that the dog has convenient access to clean food and water.
- (9) Allow the dog easy access in and out.
- (10) Be cleaned and maintained in a manner designed to insure sanitary conditions. Excrement shall be removed from the doghouse or shelter and from the premises, including yard and dog run, as frequently as necessary to prevent contamination and reduce health hazards and odors. Excrement shall be properly disposed of in trash containers and shall not be washed into the gutter or storm drain. When a hosing or flushing method is used to clean the doghouse or shelter, dogs should be removed when reasonably possible.



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### **DOG KENNEL REQUIREMENTS FOR PERMIT ISSUANCE (continued)**

**B. Water requirements.** No person shall keep, use or maintain any dog on any premises unless the dog has access to clean, fresh water at all times. Clean potable water shall be available to the dog unless restricted for veterinary care.

- (1) If the water is in a container, this container shall be designed, secured, placed and maintained in a manner that prevents tipping and spilling of the water. Water containers shall be kept clean and sanitary, shall be kept out of the sun and shall be emptied and refilled regularly with fresh water; or
- (2) If the water is provided by an automatic or demand device, the water supply connected to the device must function twenty-four (24) hours per day.

**C. Feeding requirements.** No person shall keep, use or maintain any dog on any premises unless the dog is provided sufficient food daily to maintain proper body weight and good general health. The food shall be:

- (1) Free from contamination, shall be wholesome and palatable and of sufficient quantity, quality and nutritive value to meet the normal daily requirements for the age, size and breed of dog.
- (2) Contained in receptacles that is easily accessible to the dog and located in a manner and place that minimize contamination, including but not limited to contamination by excrement or insects. Feeding pans and food receptacles shall be durable and kept clean and shall be maintained in sanitary condition. Self-feeders shall be sanitized regularly to prevent molding, deterioration or caking of food, and to prevent any interruption of the flow of food that would make it difficult for the dog to access the food. Spoiled or contaminated food shall be disposed in a sanitary manner.
- (3) Self-feeders and food receptacles shall not be left unattended outdoors for periods of time significantly longer than necessary for feeding purposes in order to prevent attracting vermin or animals in the wild, including predators.

**D. Tethering.** It shall be unlawful for any person to tether, fasten, chain, tie, restrain or cause a dog to be fastened, chained, tied or restrained to houses, trees, fences, garages or other stationary or highly immobile objects by means of a rope, chain, strap or other physical restraint for the purpose of confinement, except in circumstances where all of the following requirements are met:

- (1) The tethering shall not be for more time than is necessary for the dog owner or custodian to complete a temporary task that requires the dog to be physically restrained for a reasonable period.
- (2) The dog must be tethered by a non-choke type collar or a body harness to a tether that is at least three (3) times the body length of the dog, measured from the dog's nose to the back of the hindquarters and which tether is free from entanglement.
- (3) The dog must have access to food, water and shelter as described above.
- (4) The dog shall be monitored periodically.

- (1) This section shall not affect the use of appropriate electronic means of confinement.

**E. Caging.** No person shall keep, use or maintain a dog in an outdoor pen, run, cage or other enclosure on any premises unless said pen, run, cage or enclosure is of adequate size to allow the dog to move around freely and, in addition,

- (1) Its length is at least five (5) times the length of the dog and its width is at least three (3) times the length of the dog, and its height allows the dog to stand erect with the dog's head up, and
- (2) Contains a dog shelter as described in section A. above, or
- (3) Provides the animal access to the inside of a building.
  - (1) The pen, run, cage or other enclosure shall be cleaned and maintained in a manner designed to ensure sanitary conditions, and free of any debris which would be injurious to the dog.



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DOG KENNEL REQUIRMENTS FOR PERMIT ISSUANCE (continued)

- Personal/Non-Commercial, Boarding/Breeding/Training, Commercial Breeding/Training, New Application, Renewal, Renewal - Expired

Guardian Information: must be 18 years or older

Dog Owner Name, Driver License/ID #, DOB, Co-Owner Name, Driver License/ID #, DOB, Living Address/City/Zip, Mailing Address/City/Zip, Email, Primary Phone, Secondary Phone, Other, Emergency Contact, Relation, Phone

If Renting/Leasing - Must Provide Landlord Information:

Landlord Name, Driver License/ID #, DOB, Living Address/City/Zip, Mailing Address/City/Zip, Email, Primary Phone, Secondary Phone, Other

Please read the Dog Kennel Requirements for Permit Issuance stated above and affix your signature and initial if you agree:

- I have read and understand the policies related to keeping my animals in this property, and I, along with members of my household, promise to fully comply.
Current Dog/Cat Owner(s): I will comply with providing the Animal Services Officer with all: animal photos, veterinary care records, dog licensing records, vaccination records, and verifying that all vaccinations are current by State law.
I agree to comply with future animals; to provide with this information (as specified above) within 30-days of obtaining any new animals to Madera County Department of Animal Services.
I understand that for dogs and cats over the age of four months, I must provide proof of rabies vaccination and licensing to the Madera County Department of Animal Services.

Print Name - Pet Owner

Pet Owner Signature

Date

Print Name - Co-Owner

Co-Owner Signature

Date



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DOG KENNEL REQUIRMENTS FOR PERMIT ISSUANCE (continued)

Submitted here are a total # of Rabies Vaccination Certificates, signed by a licensed veterinarian:

Submitted here are a total # of Sterility Certificates (if applicable):

Total # of adult dogs (12 months or older): Total # of Youth/Puppies (under 12 months):

Total # of adult cats (12 months or older): Total # of Youth/Kittens (under 12 months):

Animal # 1: Dog / Cat

Name: DOB/Age: Sex: Male/Female Altered: Neutered/Spayed
Breed/Best Guess: Color: Size:
Patterns: Eye Color: Tail: Ears:
Veterinarian: Date Vaccinated: Expiration Date:
Microchip #: Microchip Issuer:

Animal # 2: Dog / Cat

Name: DOB/Age: Sex: Male/Female Altered: Neutered/Spayed
Breed/Best Guess: Color: Size:
Patterns: Eye Color: Tail: Ears:
Veterinarian: Date Vaccinated: Expiration Date:
Microchip #: Microchip Issuer:

Animal # 3: Dog / Cat

Name: DOB/Age: Sex: Male/Female Altered: Neutered/Spayed
Breed/Best Guess: Color: Size:
Patterns: Eye Color: Tail: Ears:
Veterinarian: Date Vaccinated: Expiration Date:
Microchip #: Microchip Issuer:

Animal # 4: Dog / Cat

Name: DOB/Age: Sex: Male/Female Altered: Neutered/Spayed
Breed/Best Guess: Color: Size:
Patterns: Eye Color: Tail: Ears:
Veterinarian: Date Vaccinated: Expiration Date:
Microchip #: Microchip Issuer:

Animal # 5: Dog / Cat

Name: DOB/Age: Sex: Male/Female Altered: Neutered/Spayed
Breed/Best Guess: Color: Size:
Patterns: Eye Color: Tail: Ears:
Veterinarian: Date Vaccinated: Expiration Date:
Microchip #: Microchip Issuer:



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**DOG KENNEL REQUIRMENTS FOR PERMIT ISSUANCE (continued)**

**Animal # 6: Dog / Cat**

Name: \_\_\_\_\_ DOB/Age: \_\_\_\_\_ Sex: Male/Female Altered: Neutered/Spayed  
Breed/Best Guess: \_\_\_\_\_ Color: \_\_\_\_\_ Size: \_\_\_\_\_  
Patterns: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Tail: \_\_\_\_\_ Ears: \_\_\_\_\_  
Veterinarian: \_\_\_\_\_ Date Vaccinated: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Microchip #: \_\_\_\_\_ Microchip Issuer: \_\_\_\_\_

**Animal # 7: Dog / Cat**

Name: \_\_\_\_\_ DOB/Age: \_\_\_\_\_ Sex: Male/Female Altered: Neutered/Spayed  
Breed/Best Guess: \_\_\_\_\_ Color: \_\_\_\_\_ Size: \_\_\_\_\_  
Patterns: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Tail: \_\_\_\_\_ Ears: \_\_\_\_\_  
Veterinarian: \_\_\_\_\_ Date Vaccinated: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Microchip #: \_\_\_\_\_ Microchip Issuer: \_\_\_\_\_

**Animal # 8: Dog / Cat**

Name: \_\_\_\_\_ DOB/Age: \_\_\_\_\_ Sex: Male/Female Altered: Neutered/Spayed  
Breed/Best Guess: \_\_\_\_\_ Color: \_\_\_\_\_ Size: \_\_\_\_\_  
Patterns: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Tail: \_\_\_\_\_ Ears: \_\_\_\_\_  
Veterinarian: \_\_\_\_\_ Date Vaccinated: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Microchip #: \_\_\_\_\_ Microchip Issuer: \_\_\_\_\_

**Animal # 9: Dog / Cat**

Name: \_\_\_\_\_ DOB/Age: \_\_\_\_\_ Sex: Male/Female Altered: Neutered/Spayed  
Breed/Best Guess: \_\_\_\_\_ Color: \_\_\_\_\_ Size: \_\_\_\_\_  
Patterns: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Tail: \_\_\_\_\_ Ears: \_\_\_\_\_  
Veterinarian: \_\_\_\_\_ Date Vaccinated: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Microchip #: \_\_\_\_\_ Microchip Issuer: \_\_\_\_\_

**Animal # 10: Dog / Cat**

Name: \_\_\_\_\_ DOB/Age: \_\_\_\_\_ Sex: Male/Female Altered: Neutered/Spayed  
Breed/Best Guess: \_\_\_\_\_ Color: \_\_\_\_\_ Size: \_\_\_\_\_  
Patterns: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Tail: \_\_\_\_\_ Ears: \_\_\_\_\_  
Veterinarian: \_\_\_\_\_ Date Vaccinated: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Microchip #: \_\_\_\_\_ Microchip Issuer: \_\_\_\_\_



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I CERTIFY that I am the actual owner of the animals, or that I am the duty authorized person for the actual owner whose name I have entered above (co-owner). In consideration of the acceptance of this Kennel Permit Application, I/we agree to abide by the rules and regulations set forth by the Madera County Department of Animal Services in effect at the time of this application, and by any additional rules and regulations appearing in the premium list for this Kennel Permit Application, and further agree to bound to the Kennel Agreement printed on this entry form. This entry is submitted for acceptance on the foregoing representation and agreement. In accordance with all such Rules and Regulations, (including all provisions applying to Shelter Requirements), I am to abide by the decisions made in accord with them.

- I understand that applying does not guarantee the application will be approved by the Department of Animal Services. The application will be thoroughly reviewed prior to the applicant being informed of their application status.
- I understand that if the Department of Animal Services receives any calls for complaints/concerns/etc. (and the complaint is found to be valid), there will be a \$25.00 re-check fee and a \$1.50 per mile, round-trip fee, each time an Animal Services Officer must complete an inspection on the property and/or any of the animals listed above.
- I understand that the kennel must be in length at least five (5) times the length of the dog and its width is at least three (3) times the length of the dog, and its height allows the dog to stand erect with the dog's head up, without obstructions or cause of injuries.
- I understand that kennels must be always kept clean and sanitary with an effective fly control and odor control programs or chemicals, with proper drainage, not impeding into well water.
- I understand that no kennels will be located within fifteen (15) feet of any property line, or setback depending on structures height. No exterior lighting shall interfere with neighboring residential properties.
- I understand that dogs must be placed in kennels/enclosures from 6:00 pm to 7:00 am and any additional sound proofing that is feasible must be added.

By signing below, the applicant or kennel operator is agreeing to make his or her premises available to the Madera County Department of Animal Services for the purpose of determining compliance with the Madera County Code of Ordinance, Title 6, Chapter 6.04, Section 6.04.290 and Section 6.04.310, relating to Animal Ordinances and Kennel Standards through kennel inspections. All kennels must operate in accordance with applicable zoning laws and may require a special use permit from Madera County's Code Enforcement or Environmental Health Department Division. Any kennel NOT operating within the proper zone and/or with a special use permit will be subject to the penalties by the Department of Animal Services and/or the Department of Code Enforcement and/or any other County Department.

KENNEL PERMIT: \$ 500.00

OFFICER INSPECTION FEE + OFFICER TIME – (TWO '2' PER YEAR): \$ 100.00

TOTAL MILEAGE – ROUND TRIP: \_\_\_\_\_ Miles x \$1.50 Per Mile = \$ \_\_\_\_\_

TOTAL DOG LICENSE DUE: \$ \_\_\_\_\_

TOTAL RABIES VOUCHER FEE DUE: \$ \_\_\_\_\_

TOTAL KENNEL FEE DUE: \$ \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date