

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2025-26**

Department: **BUILDING
MAINTENANCE (01330)**
Function: **General**
Activity: **Property Management**
Fund: **General**

	ACTUAL <u>2023-24</u>	BOARD APPROVED <u>2024-25</u>	DEPARTMENT REQUEST <u>2025-26</u>	CAO RECOMMENDED <u>2025-26</u>
<u>ESTIMATED REVENUES:</u>				
CHARGES FOR CURRENT SERVICES				
640300 Rent & Concessions	1	0	0	0
662800 Interfund Revenue	8,728	0	0	0
TOTAL CHARGES FOR CURRENT SERVICES	8,729	0	0	0
MISCELLANEOUS REVENUE				
670000 Intrafund Revenue	175,830	262,839	530,237	530,237
673800 PY Cancel Warrants	159	0	0	0
673900 Other Misc	9,370	0	0	0
673903 Misc Reimbursement	5,511	0	0	0
TOTAL MISCELLANEOUS REVENUE	190,870	262,839	530,237	530,237
<u>TOTAL ESTIMATED REVENUES</u>	<u>199,598</u>	<u>262,839</u>	<u>530,237</u>	<u>530,237</u>
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	554,702	668,060	630,417	630,417
710105 Overtime	12,519	7,500	7,500	7,500
710106 Stand-By Pay	32,969	35,000	35,000	35,000
710200 Retirement	231,590	282,122	252,544	252,544
710300 Health Insurance	74,771	182,604	100,129	100,129
710400 Workers' Compensation Insurance	7,693	7,693	8,078	8,078
TOTAL SALARIES & EMPLOYEE BENEFITS	914,244	1,182,979	1,033,667	1,033,667
SERVICES & SUPPLIES				
720200 Clothing & Personal Supplies	5,868	6,000	6,000	6,000
720300 Communications	6,863	6,500	6,500	6,500
720400 Food	2,400	0	0	0
720500 Household Expense	808	700	700	700

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	ACTUAL <u>2023-24</u>	BOARD APPROVED <u>2024-25</u>	DEPARTMENT REQUEST <u>2025-26</u>	CAO RECOMMENDED <u>2025-26</u>
SERVICES & SUPPLIES (continued)				
720600 Insurance	18,850	18,850	9,370	9,370
720800 Maintenance - Equipment	23,595	30,000	30,000	30,000
720900 Maintenance - Structures & Grounds	264,650	180,000	225,000	225,000
720905 Maintenance - Structures & Grounds-Jail	169,162	80,000	160,000	160,000
720914 Maintenance - Pest Control	15,555	10,000	10,000	10,000
721300 Office Expense	1,390	2,081	2,081	2,081
721400 Professional & Specialized Services	320,337	228,508	330,000	330,000
721601 Rents & Leases - Co Vehicles	71,586	60,000	60,000	60,000
721602 Rent/Lse Other Eqpt	106	0	0	0
721800 Small Tools & Instruments	6,968	10,000	10,000	10,000
721805 Small Tools & Instruments-Jail	795	2,500	2,500	2,500
721900 Special Departmental Expense	4,474	10,000	10,000	10,000
722000 Transportation & Travel	13,597	7,583	10,000	10,000
TOTAL SERVICES & SUPPLIES	927,003	652,722	872,151	872,151
<u>TOTAL EXPENDITURES</u>	<u>1,841,247</u>	<u>1,835,701</u>	<u>1,905,818</u>	<u>1,905,818</u>
<u>NET COUNTY COST (EXP - REV)</u>	<u>1,641,649</u>	<u>1,572,862</u>	<u>1,375,581</u>	<u>1,375,581</u>

BUILDING MAINTENANCE

COMMENTS

Building Maintenance performs routine and skilled maintenance, remodeling, installation, and repair to a variety of facilities county-wide, including, but not limited to, plumbing, electrical, painting, and structural elements. Building Maintenance also operates and maintains all plant equipment, such as heating, cooling, ventilating, mechanical, and utility systems.

Reducing expenses in a leveled budget for Building Maintenance involves reducing maintenance for all County facilities including the jail's structures and grounds. This potentially leads to the deterioration of infrastructure, increased repair costs, health and sanitation risks, reduced security, and increased legal liabilities.

ESTIMATED REVENUES

673000 **Intrafund Revenue** (\$530,237) is anticipated in charges to subvented departments for building maintenance services. General Services will be billing subvented departments directly, during the fiscal year rather than billing departments through the cost-plan. Estimated revenues also include funding one (1FTE) Building Crafts & Maintenance Worker I/II fully dedicated to the Department of Social Services. Revenue is also anticipated for reimbursements for fire monitoring services from both the Department of Social Services and Public Health.

SALARIES & EMPLOYEE BENEFITS

710102 **Permanent Salaries** (\$630,417) is a recommended based on step increases, longevity and recommended staffing levels.

710105 **Overtime** (\$7,500) is a recommended unchanged based on current projections resulting from unanticipated after-hours critical building needs.

700106 **Stand-By Pay** (\$35,000) is recommended unchanged and provides for two simultaneous workers (one for general County facilities, and one for County Jail and Juvenile Hall) to remain on call to respond to alarms and emergencies that occur on nights, weekends, and holidays.

710200 **Retirement** (\$252,544) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

710300 **Health Insurance** (\$100,129) is based on the employer's share of health insurance premiums.

BUILDING MAINTENANCE

SALARIES & EMPLOYEE BENEFITS (continued)

710400 Workers' Compensation (\$8,078) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

720200 Clothing & Personal Supplies (\$6,000) is recommended unchanged based on the current year's projections and the addition of new staff for uniform rentals, boot reimbursements, rain gear, gloves, safety equipment, and first aid supplies.

720300 Communications (\$6,500) is a recommended and is based on the Department's projected share of telecommunications cost and monthly cell phone costs which includes 16 cell phones for staff to access and utilize the County's CRM system.

720500 Household Expense (\$700) is a recommended to supply materials not covered under the janitorial contract.

720600 Insurance (\$9,370) reflects the Department's contribution to the County's Self-Insured Liability Program.

720800 Maintenance - Equipment (\$30,000) is recommended unchanged for load testing and service of the generators at the Government Center, Jail, Sheriff's Office, and Juvenile Hall. Also included in this budget are costs for maintenance of all shop equipment, such as forklift, crane, generator, bucket truck, and saws. Generator inspections for County facilities and gasoline for maintenance equipment are also funded from this account.

720900 Maintenance - Structures & Grounds (\$225,000) is recommended for necessary supplies and services to perform maintenance work on County facilities.

720905 Maintenance - Structures & Grounds - Jail (\$160,000) is recommended for costs related to the necessary equipment, supplies, and services to perform work on the County's Jail facility.

720914 Maintenance - Pest Control (\$10,000) is recommended unchanged for estimated Pest Control Services for County facilities in addition to new pest control services to be performed at Madera County Justice Center.

721300 Office Expense (\$2,081) is recommended unchanged based on the current year's projection for office and computer supplies.

BUILDING MAINTENANCE

SERVICES & SUPPLIES (continued)

- 721400** **Professional & Specialized Services** (\$330,000) is recommended. Services included here are services for the heating and air-conditioning (HVAC) systems and controls within various County facilities; Fire System testing of County facilities; Fire System repairs of County facilities; gate maintenance at the County Jail; elevator maintenance at the Government Center and County Library.
- 721601** **Rents & Leases – Co Vehicles** (\$60,000) is recommended unchanged due to the increase in mileage rates for maintenance vehicles. Expenses include costs for rental of vehicles from the Fleet Services, gasoline, and any necessary rental equipment to perform grounds maintenance.
- 721800** **Small Tools & Instruments** (\$10,000) is recommended unchanged. This account funds the purchases of small hand tools for plumbing, electrical, painting, carpentry, sewer, and other related trades.
- 721805** **Small Tools & Instruments - Jail** (\$2,500) is recommended unchanged for small tool replacement for the County Jail.
- 721900** **Special Departmental Expense** (\$10,000) is recommended unchanged based projected costs for the annual non-community water system fee and water testing required for the Bass Lake Government Center, annual generator permits required by the San Joaquin Valley Air Pollution Control District, and the Department's share of the annual CAMS system costs.
- 722000** **Transportation & Travel** (\$10,000) is recommended unchanged for travel and education.

**COUNTY OF MADERA
 BUDGET UNIT POSITION SUMMARY
 BUDGET FOR THE FISCAL YEAR 2025-26**

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 MAINTENANCE (01330)**
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<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2024-25 Authorized Positions</u>		<u>2025-26 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3821	Building Crafts & Maintenance Supervisor	1.0		1.0		-	-	
3823	Building Crafts & Maintenance Worker I or							
3822	Building Crafts & Maintenance Worker II	6.0	1.0	6.0	1.0	-	-	
3730	Heating & Air Conditioning Maintenance Specialist	2.0	1.0	2.0	1.0	-	-	
3820	Senior Building Crafts & Maintenance Worker	3.0	1.0	3.0	1.0	-	-	
								-
	TOTAL	12.0	3.0	12.0	3.0	-	-	

NOTES: